**BTPTA BOD Meeting Minutes** Tuesday, January 3, 2017 8:00pm Conley Multi-purpose Room

**Attendees**: Michelle Stegens, Alexa Parliyan, Meghan Lissner, Jessica Gleason, Logan Meyer

1. **Called to order** by MS
2. **Minutes:** reviewed/approved at General Meeting
3. **Officer Reports:**
4. Presidents Report: MS discusses that many sections of the BTPTA website have not been updated ( including: calendar, meeting minutes, treasurer report, newsletter, list of BOD members, Bus notes, Babysitting info, Bylaws, Forms, Cultural Arts info, Events) - BOD members have not been given access to the blog – Group agrees that it would be helpful to have a back-up person who is able to get onto the website – outsourcing may also be a good option.
5. Nominating Committee will not include Sanya Garrison – she was added by accident at previous meeting – her name will be removed from the list for the election.
6. **Standing Committee Reports:**
7. Audit: BM not present
8. Bylaws: DM not present
9. Homeroom Parent Liaison – JG gives food allergy awareness update – The new Epipens will be arriving soon and will be placed in boxes in the gym and in the hallway near the music room. There will be signage that is easily seen in an emergency to direct people to the boxes – JG encourages all to go to the next BOE meeting on 1/19 as they will discuss bringing food back into class parties. ML will work on scheduling her nephew to speak to the school about allergy awareness.
10. Membership: Discussed at previous meeting
11. Directory: Discussed at previous meeting
12. **Special Committee Reports**: Not Discussed
13. **Principles Report:** JS not present
14. **Unfinished Old Business**
15. **New Business:**
16. Hoppock parties discussed – who will handle the graduation celebration/should there be a graduation committee or could the student council plan it – will there be food at the graduation – MS will discuss this topics with Dr. Farley.
17. AP would like the director of the Winnewald Camp to come to a general meeting to give info about camp options. Group approves the invite – especially if he agrees to donate to TME☺
18. AP thinks that Cultural Arts, Boxtops should be added to Standing Committee list.
19. Review of Committee Chairs for the next year 2017/18:

* Audit – BM approved
* Directory – MS/ML approved
* Membership – MS approved
* Bylaws – DM approved (if interested)
* Hospitality – ML approved
* Nominating Committee – TBD
* Boxtops – TBD
* Community Outreach – TBD
* Cultural Arts – CR approved w/vote from BOD on events chosen
* Spirit Wear - MS approved
* Welcome wagon – KW approved
* Family Fun Night – CD/KW approved
* Ladies Night – MO/KW approved
* Mcteachers night – TBD
* New family – KW approved
* Luncheon – DM approved
* Book Swap/Picnic – April approved
* Coupon Book/card – KW approved
* Trunk or Treat – VO approved
* Fall Book Fair – ML approved
* Vendor Fair – CD approved
* Holiday Event + (Gift Shop) – MS approved
* All other committee events that have not yet take place this year will be decided at a later date.

1. **Announcements**
2. **Adjournment:** MS @ 10:10pm