**BTPTA General Meeting Minutes**  Tuesday, January 3, 2017 7:00pm Conley Multi-purpose Room

**Attendees**: Michelle Stegens, Alexa Parliyan, Meghan Lissner, Jessica Gleason, Logan Meyer, Ana de Forton

1. **Called to order** by MS
2. **Minutes** 12/5/16 meeting reviewed and approved – MS suggests that REVISED minutes are dated when resent for better organization.
3. **Officer’s Reports**:
4. President’s Report: MS introduces new agenda/meeting format – Goes over the money brought in from this year’s events so far as well as up coming events – The Main Event, Valentines Day Breakfast – LM will speak to Kelly W. about food safety at the Valentines event.
5. Treasures Report: BTPTA acct balance is low ($4500.) Could use another fundraiser- spring spirit wear? - Chinese Acrobats cost $3500 – group discusses that the Cultural Arts choices should be discusses among the board before assemblies/events are chosen – maybe have the vents for both schools at one time in the future to save money.
6. VP – Events Report: Website needs updating – sign ups section for TME does not allow for new volunteers – LM will speak to VO but may be easier to set up volunteer page on TME website – Lm would like to sell 50/50 tickets at the Lip Sync event if possible – Hoppock has not received any advertising/fundraising info about TME. Donation forms will be sent to each student – letter/form will also be sent again to Conley parents – ML will send JG editable form.
7. VP – Communications Report: VO Not Present
8. Recording Secretary Report: Nothing for JG to report
9. Corresponding Secretary Report: ML has completed many Thank you cards – MS provides additional names – ML will add to the list and send.
10. **Standing Committee Reports**:
11. Membership – teacher Drive only generated 3 memberships – will discuss at the financial meeting if we should give memberships to teachers/staff for free.
12. Directory – Should this be given only to members or staff non-members as well-will discuss further.
13. **Special Committee Reports:**
14. Nominating Committee Election – quorum is not present in order to vote – postponed to the next general meeting.
15. The Main Event – We would love to have anyone with sports tickets or a vacation home consider donating. We will be offering “Mocktails” at this year’s event for non drinkers.
16. **Principle’s Report** – JS not present
17. **Unfinished/Old Business**
18. **New Business**:
19. Cookbook – JG/LM will chair this committee – will look for other committee members and decide on a possible date for book completion and tasting event.
20. **Announcements**
21. **Adjournment:** MS @ 8:10pm