1. Opening Meeting – Pledge of Allegiance: Michelle Stegens
2. President’s Comments & Welcome: Michelle Stegens
3. Treasurer’s Report: Michelle Stegens on behalf of Alexa Parliyan
4. Secretary’s Report:
5. Membership / Homeroom Parent: JG goes over the process when coming into the school – let office know you’re coming, sign in at office, get a badge, go straight to classroom. Handed out OT catalogues to be used for class parties/events. No food to be served at class parties – no special snacks. HR teachers can give out email lists – only to be used for class related emails.
6. Special General Membership Meeting: 10/17 @7pm at American Spirits Roadhouse. Will vote in Bylaws, VP and Secretary Positions. We need at least 13 people.
7. Bylaws Q&A: Let us know if you need a copy to go over prior to the vote.
8. Secretarial Positions: Recording and Corresponding

**Jess Gleason(R)** **Meghan Lissner(C)**

Secretary Report Thank you notes (flyers on bulletin board)

Agenda Facilities/Fire Safety

Minutes Babysitting

Sign in Sheet Food Hospitality

 Insurance Binder (record keeper)

 **Both**

Facebook entries

Emails

1. Vice President Positions: : Logan Meyer (events) Vanessa O’Keefe (Communications)
2. Directory Advertising: Ask around (plumber, nail salon) to see if anyone would like to buy space.
3. Directory Cover: Alexa’s daughter wins!! Spelling correction – “Conley”
4. The Parents’ Role in School Safety and Security with Officer Brian Walsh and Lt. Kevin Burd: TBD
5. Committees’ Reports: Logan Meyer and/or Committee Chairs
	1. Food Policy: Get L approval before purchasing food for PTA events. All left over unopened foods will be returned to the store where purchased with receipts. Opened non- perishable foods (bottled water) can be left on the PTA closet for future event. Perishables should be given to the teacher’s lounge. When borrowing/using items from the PTA storage closet please sign out. Shoprite provides grants/gift cards, request them 6 weeks in advance online**.**
	2. Trunk or Treat: 10/28 – Flyer will come out at the end of the week with time/details. Pizza will be preordered – not sold at the event.
	3. Spirit Days: Flyer handed out – “Ugly” changed to “Silly” sweater day per school counselor.
	4. Spirit Wear: Ended 9/28. Sold 137 items – roughly $675 profit.

Available Items:

Magnet $5

Reusable Shopping Tote $4

Water Bottles $2

1. Cultural Arts at Conley: **“**Super Pig” anti-bullying assembly
2. Cultural Arts at Hoppock: 10/12 BMX – teamwork event – weather permitting
3. Holiday Event: 12/1 @6pm – Will also hold holiday shop at this time. Either in the hallway or Teacher’s Lounge so it is kept separate from photo room. “Ugly sweater” contest will also take place.
4. Trunk or Treat: 10/28 – Flyer will come out at the end of the week with time/details. Pizza will be preordered – not sold at the event.
5. Ladies Night Out: Minimum of 10 people required - Date changed to 11/19 @6:30pm. Flyer given out. Ceramics and Paint – can bring your own beverages – food provided.
6. KidStuff Coupon Books: 27 books sold. Last year we sold 104 – Should we go back to handing out books in backpacks – will look at number of K families who handed books back in without buying.
7. Summer Reading: Forms were handed in by 40 children – they will get book fair coupon.
8. Coffee with CSA: Wednesday 10/5 @ 9:30am in the Multipurpose Room.
9. Box Tops, Goodsearch, Goodshop: Be sure to use these sites to donate and bring in your boxtops – (MH) deadline in November. Will have Pumpkins as a prize. No apples because we want to avoid food prizes.
	1. Guess How Many Box Tops in the Jar Contest – Traci Orr – Winner!
10. After School Activities at Hoppock: Flyer given with activities/costs.

17. After school Activities at Conley: Jump Rope Club grades 2-5

 Basketball grades 3-5

 Games and Fun grades K-1

  Fun and Crafts grades K-2

1. Homework Club grades 3-5
2. Fundraising ideas: Cookbook – Committee will be formed – Tasting/cook-off to be held in winter. **All present members Voted Yes to move forward with cookbook.**
3. Questions and Answers –

**Q. (LF)** Following the Halloween Parade can only HR parents enter the school/classrooms?

**A. (MS)** This is up to the individual teachers, it is not a set school policy - Similar to siblings being allowed at class parties or during times when HR parents are helping out.

1. Close Meeting

Next Meeting:

Tuesday, November 1, 2016, 8:00pm

Conley, Multipurpose Room

Please RSVP